# **Getting Started**

### Making the switch to better banking today!

You can make the move to Pony Express Bank in three easy steps. Everything you'll need is provided in this handy Switch Kit. We can't wait to welcome you to Pony Express Bank, where you'll enjoy a better experience for all your banking needs!

Open your new account.

Apply online in minutes or visit your local branch to open your new Pony Express Bank account(s).

#### Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to Pony Express Bank.

3

#### Close your old account.

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to Pony Express Bank.





# **Direct Deposit Authorization**

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your Pony Express Bank account. Use one form for each direct deposit.

Notification of Direct Deposit Authorization Change			Direct Deposit Checklist: Use this list to remember all
Company or Employer:			your direct deposits you need
Address:			to transfer. These are the most common direct deposits.
City, State, Zip:			Payroll
Phone Number:			Investments
Employee ID:			Retirement Plans
(if applicable)			Social Security
Effective immediately, please depos	it the net amount of my check to n	ny Pony Express Bank	
account. I authorize (name of depos	sitor)		
to automatically deposit funds into	the account below. This authorizat	on shall remain in	
place until I have submitted a new a	authorization, or until this authoriza	tion is changed or	
revoked by me in writing.			
Place an X next to your desired optior	l.		
Net amount to Pony E	xpress Bank CHECKING		
Account #	Routing #	101905004	
Net amount to Pony E	xpress Bank SAVINGS		
Account #	Routing #	101905004	
Signature:		Date:	
Name:			
Address:			
City, State, Zip:			
Phone Number:			





## Automatic Withdrawal Authorization

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

Notification of W	Automatic Withdrawal Checklist:		
Name of Company: Account Number: Payment Amount: Address: City, State, Zip: Phone Number: Please change my autor			Use this list to remember all your automatic payments you need to transfer. These are some of the most commonly used automatic payments.    Home Mortgage    Auto Loans    Utilities    Insurance
Financial Institution: Account # Please make all future au Financial Institution:	Bank Routing # utomatic withdrawals from the following acco Pony Express Bank	punt:	Cable/Internet   Gym/Club Memberships   Credit Cards   Investments   Subscriptions
Account #	Bank Routing #	101905004	Charity Donations
Thank you very much. This authorization will rema you have been notified by Signature:			
Address: City, State, Zip:		Date:	
Phone Number:			





# **Account Closure Authorization**

You can authorize your remaining balance to be deposited automatically to your new Pony Express Bank account(s) or paid by a check forwarded to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

To Whom It May Concern: You had to sign your name a few timesbut submitting these forms completes your switch to a truly better banking experience. We can't wait to show you the difference a local partner makes.   Kity, State, Zip: Welcome to Pony Express Bank!	Notification of Account Closure Authorization			Congratulations!
	Financial Institution: Address:			timesbut submitting these forms completes your switch to a truly better banking experience. We can't wait to show you the difference a local partner makes.
Please close my account:				
Account Number: Primary Owner:	Account Number:	Primary Owner:		
Address:	Address:			
City, State, Zip:	City, State, Zip:			
Please send the remaining balance to:   Place an X next to your desired option.   Please deposit directly to my new account at Pony Express Bank.	Place an X next to your des	ired option.	s Bank.	
Account # Routing # 101905004	Account #	Routing #	101905004	
Please forward me a check to my address listed below.	Please forwa	rd me a check to my address listed below.		
Primary Signature: Date:	Primary Signature:		Date:	
Joint Signature:	Joint Signature:			
Name:	Name:			
Address:	Address:			
City, State, Zip:	City, State, Zip:			
Phone Number:	Phone Number:			



PONY EXPRES

BANI

Page 4 of 4



**Member**